



# URBANA WELFARE ASSOCIATION

## MINUTES OF MEETING

DATE : 12.08.2018

MEETING No. :11

### ATTENDEES

1) PRADEEP BHATIA	P	11) SUVASHIS MUKHERJEE	A
2) UDAY S. MUKHOPADHYAY	P	12) TARUN KUMAR BASU	P
3) NARAYAN SHARAFF	P	13) SANTU CHARTTERJEE	P
4) SANTOSH KUMAR RAY	P	14) DR.DEB KISHORE GUPTA	P
5) GOPA BHABANI	P	15) PRASAD BANERJEE	P
6) SHYAM SUNDAR SONIKA	P	16) AJAY AGARWAL	A
7) SUSHIL KHAITAN	P		
8) SUSHIL KUMAR AGARWAL	P		
9) PRADIP KUMAR SINHA	P		
10) MEELAN GUPTA	A		

Prepared and Issued By:

U.S. MUKHOPADHYAY

### AGENDA

- |                                   |    |
|-----------------------------------|----|
| 1. Point o be discussed with BNRI | 4. |
| 2.                                | 5. |
| 3.                                | 6. |

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ITEM	DESCRIPTION	ACTION BY	ACTION DATE
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	<ol style="list-style-type: none"><li>1. Water quality with reference to third party report in June 2018.</li><li>2. Availability of Community Hall on the basis of FOC for community events subject to UWA approval. Condition: At least 31 residents (both owner residents as well as occupier residents) will approach to UWA and consider the application for a valid community Programme.</li><li>3. To emulate <b>PET POLICY</b><ul style="list-style-type: none"><li>• Dos &amp; Don'ts for Pet Owners to be circulated. Dog owners should carry Poo Bags and clean up the mess created by their pets. Residents should be responsible for their pets.</li><li>• Infiltration points to be sealed. It is reported that Dogs slip in through the main Gate that is always open. If it is closed they slip in through the wide gaps between the rods. This gap should also be plugged with net.</li><li>• It is reported that Construction workers enter the complex through the Project Office Gates with dogs in tow. This should be stopped and security staff to this gate should ensure that there is no infiltration of any dog through this gate.</li><li>• All other infiltration points should be sealed.</li><li>• It's reported Bungalow area Construction workers are bring in and keeping and feeding stray dogs. This should be stopped and Security Personnel should be instructed to ensure this zone is dog free and the construction workers should be instructed not to keep and feed stray dogs. Designated Area for Feeding of the 5 Dogs permitted to stay in the complex should be fixed. Further These 5 dogs should have dog collars</li><li>• Dogs roam freely in Car Park Basement 1 &amp; more so in 2<sup>nd</sup>. Basement. Necessary steps should be taken to make</li></ul></li></ol>		
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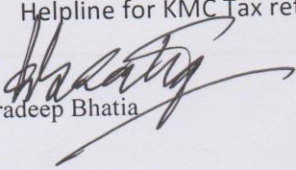
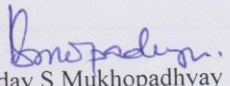
ITEM	DESCRIPTION	ACTION BY	ACTION DATE
	<p>this Zone totally dog free.</p> <p>4. Parking Slots should be properly marked and repainted</p> <p>5. Car Wash Area should be kept clean.</p> <p>6. It's reported that there is no proper Toilet facility in the Basement Car Park and the Basement, especially Basement 2 is used by many as Open Urinal. Drivers, workers and staff should be discouraged and the area should be properly monitored to prevent misuse.</p> <p>7. In Driver's room, it has been reported that drivers get together and indulge in playing cards, found to be drinking liquor and at times even having drugs. Security should properly monitor their movements and behavior and prevent such activities. It is suggested CCTV should be installed in Drivers Room.</p> <p>8. Further Toilets for the Drivers are also not cleaned and maintained properly. Facility Management Team should ensure proper hygiene and keep the toilets clean.</p> <p>9. Additional 4 toilets in four corner of campus and toilet to be constructed in basement too.</p> <p>10. Guest parking area - it is to be kept free for visitor failing which BNRI shall impose fine.</p> <p>11. Car washing - no car wash to be allowed in the guest parking.</p> <p>12. Security system – Introduction of Biometric or smart Card for Maids and Drivers</p> <p>13. Replacement of low resolution CCTV</p>		

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ITEM	DESCRIPTION	ACTION BY	ACTION DATE
14.	Fixing of CCTV cameras in elevators		
15.	Video Door Phone to be made operational.		
16.	Availability of KMC water.		
17.	Lights not working in garden and road. Garden cabanas should be more illuminated. Necessary CCTV to be repositioned to monitor garden area during dark.		
18.	Segregation of garbage and creating of awareness for environmental management.		
19.	Club guest charges to be reduced.		
20.	Ineffective AC in club.		
21.	Progress related extension of lift alarm system.		
22.	Introduction of biometric system for club entry.		
23.	To reduce Golf Cart Charges and to make it free school going children and senior citizens.		
24.	Feasibility and status update of bringing JIOFIBER in URBANA.		
25.	Window repair Status		
26.	Garbage collection policy		
27.	Helpline for KMC Tax return		
	 Pradeep Bhatia	 Uday S Mukhopadhyay	
	For URBANA WELFARE ASSOCIATION	For URBANA WELFARE ASSOCIATION	

President

Secretary

Treasurer

President

Secretary

Treasurer